



# REQUEST/FEEDBACK FORM

PHONE (204) 734-4586 FAX (204) 734-5166  
BOX 879 SWAN RIVER, MANITOBA R0L 1Z0

Date: \_\_\_\_\_

Time: \_\_\_\_\_ a.m. \_\_\_\_ p.m. \_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_ As Per Phone: \_\_\_\_ In person: \_\_\_\_ Email: \_\_\_\_

Request/Feedback: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Location Involved (if relevant): \_\_\_\_\_

Attachments (if none, leave blank): \_\_\_\_\_

\_\_\_\_\_

**Signature**

**Submission Instructions:**

Email: [Main@townsr.ca](mailto:Main@townsr.ca)

In Person: Swan River Town Office at 439 Main St.

By Mail: 439 Main St - Box 879, Swan River, MB R0L 1Z0

\_\_\_\_\_

## OFFICE USE ONLY

Location Visited - Yes \_\_\_\_ No \_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_ a.m. \_\_\_\_ p.m. \_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Action Needed: \_\_\_\_\_

\_\_\_\_\_

Direction Taken: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

Completion Date: \_\_\_\_\_ Time: \_\_\_\_\_ a.m. \_\_\_\_ p.m. \_\_\_\_

\_\_\_\_\_

**Signature**